



**Script for the Northeast Unit, District 14 - Weekly ARES Net
Feb 25 2018**



Please read this several times before you try to use it. Text in the Box is the actual script, **Yellow is information for you** and [BREAK] means drop the repeater at this point. It takes a few seconds for this repeater to fully drop, so be sure to wait a bit, as there is no following tone or beep to cue you. Be sure to check the Net Control Roster to see who will be Net Control and Backup next week, since you will announce this at the conclusion of the Net.

Do not use this script for an emergency activation or drill.

Use SCRIPT for ACTIVATION following this script.

Speed is important. Accuracy is paramount.

At 7:50 pm local time, using the PRE-AMBLE make the following announcement on the net frequency:

PRE-AMBLE TO NET START

- *The Northeast Unit, District 14 ARES Net will start in 10 minutes.**
- * Amateur Radio Emergency Service (ARES) consists of trained radio amateurs who provide public service communications support.**
- * Net Control for tonight's net will be (Your Call Sign and First Name)**
- * My Tactical Call Sign will be "Net Control".**
- * Backup Net Control will be (Call Sign of BNCS) – Is Back Up net on frequency?**
- * Please do your radio checks before the net begins. I will be available.**
- * The Net will start in 10 minutes.**
- * A clear channel will be appreciated.**
- * (Your callsign) standing by.**

At 7:55 pm local time, using the following *brief* PRE-AMBLE make the following announcement on the net frequency:

PRE-AMBLE TO NET START

- *The Northeast Unit, District 14 ARES Net will start in 5 minutes.**
- * Net Control for tonight's net will be (Your Call Sign and First Name)**
- * (Check on Backup Net Control if still necessary.)**
- * Please do your radio checks before the net begins. I will be available.**
- * The Net will start in 5 minutes.**
- * A clear channel will be appreciated.**
- * (Your callsign) standing by.**

START WEEKLY NET @8:00 PM SHARP

“QST, QST, QST, This is (Your Call Sign), net control station for tonight's Northeast Harris County, ARES Net.

This net meets each Thursday evening at 8 PM local time. Tonight's net is using one of the Texas Emergency Amateur Communicators' (TEAC) repeaters, with the permission of the repeater trustee Frank Hormann, KM5I. (Optional: “Thank You Frank.”)

This repeater frequency is 147.280 MHz with a positive 600 kHz offset and a 103.5 Hz tone.

This net meets for the purpose of encouraging communications and training ARES members and other radio amateurs in Northeast Harris County, East Montgomery County and surrounding areas.

[BREAK]

All check-ins are welcome. You do not have to be a member of ARES or any amateur radio club to participate in this net.

This net is conducted under the direction of the Emergency Coordinator; KF5VIK for the North East Harris County ARES, District 14 unit.

[BREAK]

This net is a directed net; meaning you should address all transmissions to Net Control and wait to be acknowledged before proceeding.

Please follow all instructions of Net Control. All stations are requested to remain on the net until it closes.

[BREAK]

Any station with emergency or priority traffic may break in at any time by giving their call sign and saying “emergency traffic,” or “priority traffic,” as appropriate.

If there is any emergency or priority traffic at this time, please call Net Control now.

[BREAK] at least 10 seconds for emergency / priority traffic.

After initial check-ins are complete, Net Control will acknowledge members with traffic and then training.

Traffic includes formal messages, announcements, questions, comments, activities and other items of interest to ARES members or the general amateur radio community.

[BREAK]

Digital check-ins are encouraged by using ICS-213 General Message Form, via Winlink.

These should be sent to KF5MOH@winlink.org before, during or immediately after the net.

Practice using the digital modes and ICS-213 message form is good training for emergency operations.

[BREAK]

CHECK IN PORTION

This is (Your Call Sign) Net Control; we will now start the check-in portion of the NE Harris County ARES Dist. 14 Net.

We use a roll call check-in procedure, using the list of call signs of Northeast ARES members who regularly check in to this net, in suffix alphabetical order.

When you hear your call sign, please respond back with your call and state whether or not you have traffic or training tonight.

[BREAK]

Following the roll call, I will ask for any missed Northeast Harris County ARES operators who want to check in.

Any other licensed radio amateurs who care to join the net as guests will be asked to checkin after that is completed.

[BREAK]

**I will now begin the Northeast Unit ARES roll call.
Please respond when you hear your call.**

Using the current Check In sheet, give the call signs in order and record the response. Note members with traffic, , or training, if any. Acknowledge each

check in before going on to the next Call Sign.

PLEASE NOTE: THERE IS A SECTION BELOW THE LIST OF ARES MEMBERS FOR CHECKINS OF ARES MEMBERS WHO ARE NOT LISTED. PLEASE USE THIS SECTION IF THE OPERATOR IDENTIFIES AS A NORTHEAST UNIT MEMBER, OR IF YOU KNOW THEM TO BE.

WHEN YOU ARE DONE WITH THE ROLL CALL, ASK FOR CHECKINS FOR ANY NEHC ARES MEMBERS WHO HAVE NOT YET CHECKED IN, ONE AT A TIME OR HOWEVER MANY YOU WISH TO HANDLE IN A GROUP.

This is (Your Call Sign) Net Control for the Northeast Unit ARES Weekly Net.

I will now take check-ins from any other amateur operators on frequency.

Any other stations wishing to check-in, please respond with your call sign, slowly, using ITU phonetics, your first name, general location and state if you have traffic. Please come one at a time (or however many you wish to take as a group.)

Please initiate PTT, announce "This is," and release PTT. Allow one - two seconds to elapse before reinitiating PTT prior to identifying yourself to avoid doubling. Please call now.

ADDITIONAL CHECK INS

Using the current Check-In Sheet; Page 2, record the call signs, names, locations and traffic status. Acknowledge each check-in before going to the next Call Sign. Designate stations with traffic and training so you can recognize and identify them later.

TRAFFIC PORTION

After check-ins are completed, call each station that stated they had traffic in the order of check-in and have each pass their traffic to the net.

This is (Your Call Sign), Net Control. If there are no more check-ins, we will now handle Net traffic in order of check ins.

Net control now recognizes traffic from (CALL SIGN OF FIRST TRAFFIC)

Ask for any questions or other input on the traffic to be submitted to net Control before proceeding to the next person with traffic.

Are there any questions or comments regarding this traffic??

VERY IMPORTANT TO KEEP IN MIND:

KEEP IN MIND NET CONTROL IS IN COMMAND...IF THE COMMENTS GET OFF TRACK OR IN THE WEEDS SUGGEST THAT FURTHER DISCUSSION BE TAKEN OFF LINE OR DISCUSSED AFTER THE NET

Continue to the next member with traffic.

Net control now recognizes traffic from (CALL SIGN OF NEXT PERSON WITH TRAFFIC)

Repeat previous procedure.

When requested traffic is complete:

Is there any other traffic at this time?

[BREAK] WAIT 5 - 8 SECONDS

After final traffic has been passed, wrap up Traffic Portion of the Net and start the TRAINING PORTION, if anyone has TRAINING.

Hearing none, we will proceed with tonight's training.

TRAINING PORTION

This is (Your Call Sign), net control station for tonight's NE ARES Net.

(GIVE CALL SIGN OF PERSON WITH TRAINING), if you are ready with tonight's training, please take over as Net Control and proceed with the training.

After the person with training acknowledges, control goes to him/her until after training is completed. Control is then passed back to Net Control by the Trainer

This is (Your Call Sign); Are there any questions or comments regarding tonight's training?

Acknowledge questions or comments, handle discussion by permitting direct comments between stations as long as order is maintained. **Regain control if discussion gets off subject or winds down. Remember, it is your job to maintain control of the net.**

FINAL CHECK-IN

This is (Your Call Sign); I will now take any final check-ins for the Northeast Unit, District 14 ARES Net.

When checking in to the net, give your call sign, first name, general location and whether or not you have traffic for the Net. (suggest this be one at a time: phonetics, etc. as before.)

Any station wishing to check in, please call now.

Acknowledge the call signs you hear and record their data on page 2 of check in sheet

Allow check-ins to pass any traffic they may have in the order received

[BREAK]

Acknowledge the call

If there are no further items to discuss, announce next week's Net Control Operator and Back up

Wrap Up

Are there any questions, comments or further business for the Net tonight?

Any additional Topics of Discussion for the Net tonight?

If any response acknowledge station and handle as before, then close the Net

[BREAK]

Offer the following General Announcements

General Announcements

The NE ARES Dist. 14 unit meets on this frequency each Thursday night at 8:00 pm.

The TEAC amateur radio club meets on 145.430 MHz negative offset and no tone each Sunday night at 8:00 pm.

An informal 10 meter Rag Chew meets on 28.410 MHz each Monday night at 8:00 pm.

Join us as an ARES member if you are available, by email to the Emergency Coordinator, John Igoe at jigoe4249@gmail.com.

[BREAK]

Close the Net

This is (Your Call Sign) NET Control, closing the Northeast Unit ARES Net.

This net meets each Thursday evening at 8 PM local time on this, the TEAC 2 repeater.

Next week's Net Control and Backup stations will be (call sign and names of next week's Net Control and Net Backup).

Thank you for your participation in this net. The local time is (give local time).

This is (Your callsign) now returning the repeater to general use. 73s and Good Evening.

NOTE: Net control should email a copy of the completed check in sheet(s); with notes and any additional comments to AEC Admin: Steve Wanderman, email: stevew@wtd.net, and to John Igoe : email: jigoe4249@gmail.com
Report should be completed and sent within 24 hours of the close of the net.

Script for ACTIVATION

Northeast Unit, District 14, ARES Net

February 2018

ACTIVATION

EMERGENCY NET PROCEDURE

To be used only for authorized emergency activation of the net.

Calling the North East Harris County Unit, District 14 Amateur Radio Emergency Service Net.

Calling the North East Harris County Unit, District 14 Amateur Radio Emergency Service Net

This is <your call>, Net Control Station for this net's Emergency Activation.

The Net Control Station is located at (give your location) and local time is (give local time)

[BREAK]

This net is being activated at the direction of the North East Unit District 14 ARES (Duty Officer, Officer in Charge, Emergency Coordinator, Assistant Emergency Coordinator): This is Not A Drill...This is Not A Drill. Activation is due to:

- due to an emergency
- due to a potential emergency
- as a drill
- as an exercise

[BREAK]

This repeater requires a sub-audible tone of (fill-in) Hertz for access. (No tone if using the TEAC 1 machine) If your transmitter does not have this tone, transmit simplex on the repeater output frequency. (147.280 MHz)

[BREAK]

This is a directed net, meaning you should address all transmissions to Net Control by giving your call sign only, and then wait for acknowledgement and instructions from Net Control.

Please follow the instructions of Net Control.

[BREAK]

This is <your call>, operating as Net Control.

Any station with emergency or priority traffic may break in at any time by giving their call sign and stating “emergency traffic,” or “priority traffic,” as appropriate.

Emergency traffic is defined as an immediate threat to life or property.

Priority traffic is any official message to or from any public service organization.

[BREAK]

Briefly describe the emergency situation.

Announce back up frequencies and net control stations.

Call for check-ins, if appropriate.

When checking in to the net, give your call sign only.

Net Control will request specific resource information after call sign check in is completed.

Net control will request a repeat; if needed

All stations are requested to remain on frequency until the net closes.

If it is necessary for you to leave the net, notify Net Control.

[BREAK]

This is <your call>, Net Control

Net control will acknowledge each check in before moving on to the next.

I will now take check-ins from stations with call sign suffixes beginning:

A - Alpha through J – Juliet . Stations A – J please come now.

[BREAK]

Record and acknowledge the call signs of each operator that checks in before going to the next check in.

Continue until there are no additional check ins. Then go to K – Z.

This is <your call>, Net Control

Net control will acknowledge each check in before moving on to the next.

I will now take check-ins from stations with call sign suffixes beginning:

K . Kilo through Z . Zulu, check-in now please.

[BREAK]

Record and acknowledge the call signs of each operator that checks in before going to the next check in.

Continue until there are no additional check ins. Then go to K – Z.

Review the Resource List. (Lists requirements; location, are you mobile, on generator power, ability to send email, Winlink, photos, etc)

Net control will now request Resource Information from Call Sign check ins before moving on to the next.

Duty Assignments will follow Resource Information Gathering

[BREAK]

This net is being activated at the direction of the North East Unit District 14 ARES (Duty Officer, Officer in Charge, Emergency Coordinator, Assistant Emergency Coordinator): As a result of:

- **due to an emergency**
- **due to a potential emergency**
- **as a drill**
- **as an exercise**

[BREAK]

This is <your call>, Net Control

Net control will now issue Duty Assignments to Checked In NE ARES radio operators.

(Call sign) will you please accomplish the following task

[BREAK]

The remaining radio operators please stand by for additional duty assignments.

[BREAK]

This net is being activated at the direction of the North East Unit District 14 ARES (Duty Officer, Officer in Charge, Emergency Coordinator, Assistant Emergency Coordinator):

- **due to an emergency**
- **due to a potential emergency**
- **as a drill**
- **as an exercise**

[BREAK]

This repeater requires a sub-audible tone of (fill-in) Hertz for access. (No tone if using the TEAC 1 machine) If your transmitter does not have this tone, transmit simplex on the repeater output frequency. (147.280 MHz)

[BREAK]

This is (Call Sign) Net Control. I will take additional check ins now.

When checking in to the net, give your call sign only.

Net Control will request specific resource information after call sign check in is completed.

All stations are requested to remain on frequency until the net closes.

If it is necessary for you to leave the net, notify Net Control.

[BREAK]

Conclusion of Emergency Net

This is (Your Call Sign) now returning the repeater to general use.

The local time is (give local time)

Thank you for your participation in this activation of the NE ARES emergency net.

NOTE: Net control should email a copy of the completed check in sheet(s); with notes and any additional comments to AEC Admin., John Igoe, email is jigoe4249@gmail.com Report should be completed and sent within 24 hours of the close of the net